IAEA
International Atomic Energy Agency
Atoms for Peace and Development

International Training Course for Integrated Regulatory Review Service Mission Reviewers

IAEA Headquarters
Vienna, Austria

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Information Sheet

Introduction

The Integrated Regulatory Review Service (IRRS) was established by the International Atomic Energy Agency (IAEA) to strengthen and enhance the effectiveness of national regulatory infrastructure for nuclear, radiation, radioactive waste and transport safety whilst recognizing the ultimate responsibility of each State to ensure safety in these areas.

The team members of IRRS missions are recruited from IAEA Member States, the staff of the IAEA Secretariat, and consultants from outside the IAEA Secretariat. Those recruited from Member States should be senior regulators with long lasting experience in specific topics (as mentioned in the data sheet) and with good knowledge of the relevant IAEA safety standards.

This event aims to train senior nuclear and radiation safety experts who are likely to participate as IRRS reviewers in States with nuclear installations (e.g. nuclear power reactors, research reactors, fuel cycle facilities, etc.) and/or facilities and activities with radiation sources. This event is conducted by the IAEA and co-funded by the European Union.

The event will be highly interactive. Participants will receive reference material for a simulated IRRS mission in advance of the event and will be asked to review it as if they were preparing for a real IRRS mission, including preparation of the written feedback report of initial impressions on the Advance Reference Material before the training course starts. To ensure the effectiveness of the training, participants are expected to allocate between three to four days to review the documentation provided and prepare for the event. During the event, the participants will take part in practical sessions to simulate the conduct of an IRRS mission, including interviews and report writing.

Objectives

The purpose of the event is to provide information and guidance to senior staff from regulatory bodies who will take part in future IRRS missions and who are not yet fully familiar with the IRRS process and the conduct of such missions.

Expected Outputs

The purpose of the event is to provide information and guidance to senior staff from regulatory bodies who will take part in future IRRS missions and who are not yet fully familiar with the IRRS process and the conduct of such missions.

Target Audience

The event is primarily intended for nuclear and radiation safety regulatory staff with the responsibility of implementing core regulatory functions and has been designed for a maximum of 40 participants in total. Designated participants should not have participated in past IRRS missions and should not have attended this course in the past.

Working Language(s)

English

Topics

The following topics will be covered during the event:

- IRRS objectives and the IRRS process;
- Use of IAEA safety standards as the basis for the IRRS process;
- The preparatory phase of an IRRS mission;
- Responsibilities and roles of IRRS mission team members;
- Methodology and conduct of the IRRS review;
- Evaluation and documentation of observations;
- Preparation of findings;
- Report writing;
- IRRS mission schedule; and
- IRRS follow-up missions.

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State or invited organization, participants are requested to submit their application via the InTouch+ platform (https://intouchplus.iaea.org) to the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) or organization for onward transmission to the IAEA by **6 November 2026**, following the registration procedure in InTouch+:

1. Access the InTouch+ platform (https://intouchplus.iaea.org):

   - Persons with an existing NUCLEUS account can sign in to the platform with their username and password;
   - Persons without an existing NUCLEUS account can register here.

2. Once signed in, prospective participants can use the InTouch+ platform to:

   - Complete or update their personal details under 'Complete Profile' and upload the relevant supporting documents;
   - Search for the relevant event under the 'My Eligible Events' tab;
   - Select the Member State or invited organization they want to represent from the drop-down menu entitled 'Designating Authority' (if an invited organization is not listed, please contact InTouchPlus.Contact-Point@iaea.org);
   - If applicable, indicate whether a paper is being submitted and complete the relevant information;
   - If applicable, indicate whether financial support is requested and complete the relevant information (this is not applicable to participants from invited organizations);
   - Based on the data input, the InTouch+ platform will automatically generate the Participation Form (Form A) and/or the Grant Application Form (Form C);
   - Submit their application.

Once submitted through the InTouch+ platform, the application, together with the auto-generated form(s), will be transmitted automatically to the required authority for approval. If approved, the application, together with the applicable form(s), will automatically be sent to the IAEA through the online platform.

NOTE: The application for financial support should be made, together with the submission of the application, by **6 November 2026**.

For additional information on how to apply for an event, please refer to the InTouch+ Help page. Any other issues or queries related to InTouch+ can be sent to InTouchPlus.Contact-Point@iaea.org.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the Agency's Personal Data and Privacy Policy and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary

purposes are consistent with the IAEA's mandate. Further information can be found in the Data Processing Notice concerning the IAEA InTouch+ platform.

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made, together with the submission of the application, by **6 November 2026**.

Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

Additional Information

The attached Data Sheet has to be filled in by candidates and sent separately via email to the scientific secretaries of the event until **6 November 2026**.

Material for the preparatory work to be done prior to the event will be sent to the pre-selected candidates by **20 November 2026**. Pre-selected candidates are expected to send their preparatory work to the Scientific Secretaries of the event (see the contact details below) by **4 December 2026**. Final selection of participants will be made and the course agenda, together with information on local arrangements, will be sent by **18 December 2026** on the basis of the preparatory work received.

During the event, the participants' performance will be assessed with consideration of their knowledge in technical areas, including the understanding and use of IAEA safety standards, as well as the skills and attitude necessary for being an IRRS reviewer.

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Organization

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Subsequent correspondence on scientific matters should be sent to the Scientific Secretary/Secretaries and correspondence on other matters related to the event to the Administrative Secretary.

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Datasheet for Potential IRRS Reviewers

This datasheet aims at collecting information on expertise areas of potential reviewers in IRRS missions. The personal data will be used solely for collecting general information on available expertise and will not be provided to any third party outside the IAEA.

Family name:		
Given name(s):		
Country of origin:		
Current organization:		Since:
Current position and relevant previous experience:		
Email address:		

Expertise in IRRS modules and topics

Please tick the boxes for modules and facilities and activities and/or exposure types and situations in which you have ***proven expertise of more than six years***.

IRRS Modules

Module 1: Responsibilities and functions of government	
Module 2: Global nuclear safety regime	
Module 3: Responsibilities and functions of the regulatory body	
Module 4: Management system	
Module 5: Authorization	
Module 6: Review and assessment	
Module 7: Inspection	
Module 8: Enforcement	
Module 9: Regulations and guides	
Module 10: Emergency preparedness and response	
Module 11: Interfaces with nuclear security	
Module 12: Countries embarking on nuclear power programmes	

Facilities and activities

Nuclear power plants	
Research reactors	
Fuel cycle facilities	
Radiation source facilities and activities	
Radioactive waste management facilities	
Decommissioning	
Transport	

Exposure types and situations

Occupational exposure	
Medical exposure	
Existing exposure situations (including radon, naturally occurring radioactive material, past practices, remediation)	
Public exposure (including environmental monitoring, control of radioactive discharges, clearance)	

Date